



Broadway Junior School

Springwell Road, Sunderland, Tyne & Wear, SR4 8NW Tel: (0191) 528 3058

Parents' Evening

23rd September 2022

Dear parent/carer,

We would like to invite you to this term's parents' evening which, like our previous one, will give you the option of a face-to-face or telephone appointment. At this first parents' evening of the year, you will have the opportunity to discuss with your child's teacher how they have settled in to their new class and find out targets to focus on for the year ahead.

Face-to-face appointments will be held in school on Monday 17th October 2022. Telephone appointments will be held at another point in that week. We therefore invite you to book an appointment and return the slip below before Friday 30th September with your preference of date and time. If none of the options below are convenient, please telephone the school office and we will try to arrange a more suitable time.

If you would also like to speak to Mrs Norman (SENDCo) about any aspect of your child's development, please email her directly to make an appointment:
send@broadwajuniorschool.com

Yours sincerely,

Mrs C. Johnson

Parents' Evening ~ Autumn 2022

Child's name: _____ Class: _____

(please tick **one** of the below options)

- I would prefer a face-to-face appointment on:
Monday 17th October between 3:00pm – 4:30pm
- I would prefer a face-to-face appointment on:
Monday 17th October between 4:30pm – 6:00pm
- I would prefer a telephone appointment on:
Wednesday 19th October between 1:00pm – 3:00pm)

Parent/carer name: _____ Signed: _____

Telephone number: _____



Headteacher: Mrs C Johnson BA (Hons) MA